**Annual Title I Meeting**

*Sample Agenda*

*School Name*

*Date/Time*

**Welcome**

**School Participation in Title I Program**

* Purpose of Title I – Supplemental Services; underachieving students
* How funds are allocated to schools (Ranking & Serving)
* Types of Title I Programs (TAS/SWP)
* Our School’s Program
* TAS or SWP – What is the difference?
* Single Plan for Student Achievement (Goals)
* Instructional Program and Supplemental Services

**Title I Requirements**

* Accountability – Adequate Yearly Progress; Our school’s progress/status
* Highly Qualified Teachers/Notifications
* Parent Involvement Requirements:
* Funding set-aside
* School Parent Involvement
* School-Parent Compacts
* Capacity Building

**Rights of Parents to be Involved**

*(Provide overview and information on what opportunities will be provided for additional information throughout the school year)*

* Information on standards, assessments and proficiency levels
* Opportunities to request meetings to formulate suggestions
* Opportunities to meet with teachers and communicate with them
* Opportunity to request information regarding teacher/paraprofessional qualifications
* How to monitor my child’s progress and work with educators to improve performance
* Opportunities for involvement
* School Site Council
* Advisory Commitees
* Parent Involvement Policy Development and Review
* *Other opportunities at our school…*